**DAYTON TOWNSHIP**

www.daytontwptuscola.com

Proposed Meeting Minutes

September 3, 2024

Supervisor-Travis Klimek Trustee-Greg Lotter

Treasurer-Anna Black well Trustee-Bob Steele

Clerk-Sandy Wiseman

1. **Call to order with pledge to the Flag-**7 PM
2. **Adoption of Agenda-** Mr. Steele made motion to adopt, Mr. Lotter 2nd, all in favor.
3. **Adoption of Proposed Minutes for August 5, 2024-** Mr. Steele made motion to adopt, Mr. Lotter 2nd, all in favor.
4. **Reports**
	1. County Commissioner- No Report
	2. Mayville Fire- No Report
	3. Kingston Fire- No Report
	4. Planning Commission- Chairman summarized minutes from last meeting.
	5. Zoning Administrator- Reid Rd appears to be moved out, no answer when car was in drive. Will draft letter to property owner regarding structures in violation. No new permits this month.
	6. Blight Enforcement Officer- Working on new complaints, issue on Clifford Rd cleared up.
	7. Cemetery- 2 burials @ W. Dayton
	8. Assessor- No Report
	9. Trustees- No Report
	10. Supervisor- Road brine was applied, most roads graded with truck not road grader (still washboard). Will begin working with assessor in the next couple weeks on 20% of parcels for tax records.
	11. Treasurer
		1. Financial Report- Income $38,219.25, Expenses $38,963.44, total on hand as of 09-03-2024 $645,820.43
		2. Will contact Tuscola County Treasurer and BS&A software to utilize software to document under/overpayments
	12. Clerk-
5. Expense Report-Total Deposits $88,206.91, total payments $32,930.89, balance $78,521.52 as of 09/03/2024. Motion to pay bills made by Trustee Steele, supported by Treasurer Blackwell, all were in favor, motion approved.
6. AV applications mailed out Aug 26th for November 5th election with notice sent in effort to save tax payer dollars asking AV applicants to either request permanent ballot or request to be removed from numerous mailings each year by signing letter.
7. Tuscola County Recycling flyer for Materials Management Planning committee posted at [www.tuscolacounty.org](http://www.tuscolacounty.org) & posted on bulletin board inside/outside hall to anyone interested in attending public meetings.
8. Will be working on audit of payroll for WC Insurance. Notice from IRS, no 941 for 2023 Q3 received, backtracked and completed. Balance paid, refund requested on another and a credit will be applied to Q3 2024.
9. 3 Fire Run fees invoices paid and another on payment plan.
10. Trustee asked about refunding balance of Special Land Use deposit to property owner, clerk will issue refund check this week.
11. **Unfinished Business-**
12. CPA contract with King & King CPA for one year ended March 31, 2026 contract fee is strictly for the audit. Year-end tax work for township is extra and doesn’t require contract. Tabled until next meeting, clerk and treasurer will make inquiries on pricing/services for new CPAs to compare.
13. **New Business-**
14. Zoning & Blight Ordinance enforcement. Review attorney letter from representing 6 townships in Tuscola County. Mr. Lotter suggested updating ordinance with regard to enforcement, fines and policy, and coordinate billing citations with clerk for blight. Supervisor will contact MTA and/or attorney for guidance on procedures for enforcement of ordinances.
15. Discuss Road Condition Committee Policy. Supervisor will post 3 available positions for members on website, clerk will post on bulletin board and social media as well.
16. Road paving for next year will need to be decided sooner than gravel. Board will review Road Condition committee suggestions for upcoming year budget workshop.
17. **Public Comment-**
18. Resident regarding Shay Lake Rd bridge project postponed, can they get completed prior to winter weather or do temporary fix until job can be done properly in 2025; Supervisor will contact County.
19. 2. Roadside mowing not done at Shay Lake and Hurds Corner Rd is dangerous, drivers in intersection before they can see traffic. Supervisor will contact farm owner to see if he can mow for visibility.
20. Resident inquired about getting Gilford Rd sign corrected thru county, issue with his mail not being timely due. Trustee Lotter verified on TC GIS that it is spelled correctly, Supervisor will check with County on getting corrected sign.
21. Resident asked about issue of campers parked in Shay Lake over 60 days, Supervisor will readdress the issue with property owner.
22. Resident addressed question to everyone on the board with the exception of Supervisor as the complaint was about him. Generally speaking there is no accountability for not following up on issues; ie zoning ordinance enforcement. Supervisor passed some issues on to new blight officer when he stepped down from position. Specifically on the recent denial for Special Land Use issue property owners advertising private parties and selling products not produced on their property violates township zoning ordinance for AG district. Supervisor will meet with property owner to explain further in detail with notice to document.
23. Inquiry about East driveway at West Dayton Cemetery, overgrown and huge ruts make unusable for larger funerals. Supervisor will make call about getting potential 1x3 crushed base and topped with crushed stone.
24. **Adjourn-** Trustee Steele made motion to adjourn, Treasurer Blackwell 2nd, all were in favor. Meeting adjourned 9:09PM.