**DAYTON TOWNSHIP**

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Proposed Meeting Minutes

January 2, 2024

Supervisor-Travis Klimek Trustee-Greg Lotter

Treasurer-Eleanor Kilmer Trustee-Bob Steele

Clerk-Sandy Wiseman

1. **Call to order with pledge to the Flag-**Meeting was called to order at 7:01 pm
2. **Adoption of Agenda-**additions to new business.
3. **Minutes of Previous Meeting –** Motion to approve 12/4/2023 minutes made by Travis Klimek, Seconded by Trustee Steele. All were in favor. The motion Carried.
4. **Public Comment –**Gentleman inquired about cemetery lot fee and what was included, Mrs. Kilmer explained $200 was for lot only and a separate $500 fee for burial.
5. **Reports**
	1. County Commissioner-No Report
	2. Ambulance-No Report.
	3. Mayville Fire-Chief Blackmer was not able to attend however emailed reports which were read by Supervisor Klimek. Dayton Township had 35 incidents in 2023.
	4. Kingston Fire-No Report
	5. Library–No Report
	6. Planning Commission-There is still a seat open on the planning commission. Next meeting is February 19th, shipping containers moving into the area and marijuana facilities will be discussed as well as electric usage for said marijuana facilities.
	7. Zoning Administrator-3 permits and 3 land divisions this month.
	8. Blight Enforcement Officer-Mr. Gibson stated he is currently working on a few issues, 3 abandoned houses. Ongoing issue on Shay Lake Rd and Reid Rd is unresolved, property owner was to attend board meeting but did not. Supervisor Klimek said their building permit is expired and nothing was built, property owners have not contacted him for another. Mr. Klimek requested all blight reports for the month to review.
	9. Cemetery-One burial and one end of this week.
	10. Assessor-No Report
	11. Trustees-No Report
	12. Supervisor-The gravestone and fence at the cemetery were repaired and contractor was paid. We are waiting on reimbursement for these repairs from insurance company.
	13. Treasurer-Tax payments are still coming in. Mrs. Kilmer read the financial report, total on hand 01/02/2024 is $474,263.91.
	14. Clerk-Ms. Wiseman read the check report which contained duplicates and break in check numbers. Report was revised during meeting to reflect correct total checks in amount of $30,997.11. Mr. Klimek made the motion to approve seconded by Trustee Steele. All were in favor. The motion carried. Ms. Wiseman will revise report and email this evening to board.
6. **Unfinished Business**
	1. Mr. Klimek read resignation letter from Mr. Fox for Ambulance representative. Motion to accept resignation made by Mr. Klimek, seconded by Trustee Lotter. All in favor, motion carried. Mr. Klimek made the motion to appoint Jeff Bailey for Ambulance rep. Mr. Steele seconded, all in favor, motion carried.
	2. Mrs. Kilmer discussed lot fees in surrounding local cemeteries being comparable to our current resident fee however they are still a bit higher. Raising the non-resident fee to $600 was discussed and tabled until February meeting. Mrs. Kilmer would also like to discuss the option of designating an area for cremated remains to be buried on smaller lots.
7. **New Business**
	1. Mr. Klimek recommended Burt Slater for the seat on the planning commission, believes his experience to be beneficial to the ag community. Mr. Lotter made the motion to appoint Mr. Slater to planning commission, Mr. Steele seconded, all in favor, motion carried.
	2. Mr. Lotter discussed the idea of putting a cap on reimbursement expenses for phone and internet services for board members. Numbers tentatively suggested of $50 can for internet services and $40 cap for phone services. We’ll discuss further in February for wage resolutions.
8. **Adjourn-**Motion to Adjourn by Mr. Klimek, Seconded by Mr. Steele at 8:05 PM