**DAYTON TOWNSHIP**

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Proposed Meeting Minutes

September 2, 2025

Supervisor-Travis Klimek Trustee-Greg Lotter

Treasurer-Jodi Barrons Trustee-Bob Steele

Clerk-Sandy Wiseman

1. **Call to order with pledge to the Flag-** 6:57pm
2. **Adoption of Proposed Minutes for:** Motion to approve meeting minutes forAugust 4, 2025 meeting made by Trustee Steele, supported by Treasurer Barrons, all were in favor.
3. **Reports**
	1. Treasurer-
		1. Financial Report- Treasurer provided financial reports to board for all accounts on hand.
	2. Clerk- MSB Total Deposits $0.11, total payments $30.27, leaving balance of $2,541.86 as of 09/02/2025. TCB Total Deposits $62,973.35 total payments $30,466.10 leaving balance of $42,411.59 as of 09/02/2025. Motion to approve paying bills made byTrustee Steele, supported by Treasurer Barrons, all were in favor.
* New Debit Card & EFT Resolution drafted for consideration, after long discussion on potential pros and cons, limits etc. Trustee Steele motioned to table, supported by Treasurer, all in favor.
* November 4, 2025 Special Election Mayville Schools, AV apps mailed out, emailed inspectors and potential new inspector app received. Discussion at clerk monthly meeting about ballot box use for other township business (accepting tax payments, mail etc) is not recommended or allowed, not in agreement but notice was removed from website and postings for tax use.
* Discussion about new Election Equipment (mandatory) 2027 could cost upwards of $15k per precinct if no state funding becomes available, no word at this time.
* Treasurer Barron’s will be on the ballot Aug and Nov of 2026 (partial term, expires 2028) with potential for opponents; petition paperwork will be provided when available
	1. County Commissioner- No report
	2. Mayville Fire- No report
	3. Planning Commission- Vice Chair McMinn provided recommendations from Public Hearing held August 18th regarding proposed changes to berms and shipping containers. Trustee Steele made motion to approve both recommendations by PC. Motion was on the table but meeting was paused @ 7:51pm for an attending resident having a medical emergency. Meeting resumed 8:18pm. Further discussion on motion and voting individually on proposed changes. Trustee Lotter made a motion to approve changes for berms, supported by Trustee Steele, all were in favor. Roll call vote: Lotter-Y, Steele-Y, Barrons-Y, Wiseman-Y, Klimek-Y, motion carried. Lengthy discussion by board on topic of proposed changes to adding section H to 19.18. Resident in attendance has an unpermitted shipping container, questions on the violation and consequences. Zoning admin will go out to property in question and start permit process. Questions raised about PC recommendations on shipping container topic, doing so would imply they weren’t held to the current ordinance for accessory structures previously which is not accurate. Motion made by Trustee Lotter to DENY addition H to 19.18, supported by Treasurer Barrons, all not in favor. Roll call vote: Lotter-Y, Steele-N, Barrons-Y, Wiseman-Y, Klimek-N. Motion to deny carried.
	4. Cemetery- No report
	5. Trustees- No report
	6. Blight Enforcement Officer- Down with no transportation, will be heading to county tomorrow to get ticket book and inquire on requirements for filing paperwork. 3 certified letters sent, 2 signed for, one contacted and reported cleaning up property will take a look now that she has a vehicle again. Call on a new issue which after conferring with Supervisor does not fall under blight.
	7. Assessor- No report
	8. Supervisor- Call from resident on 46 about trash pickup, clerk spoke with him earlier today.
	9. Zoning Administrator- Permits for 1 house, a barn and a shipping container and 2 house additions.
1. **Unfinished Business-**
2. Road work-no packet from RC, lengthy discussion on previously recommended roadwork, inquired about new ideas for next year. Mr. Seidler on Road Committee suggested quote extending stretch of Plain Rd N of Shay Lake Rd. Supervisor sent clerk contract agreement today requesting deposit check for previously approved gravel agreement for Cat Lake to Bylington Rd, check given to Supervisor to send to RC.
3. New Reimbursements Resolution draft presented per discussions last month. Draft discussed, Trustees given current reimbursement forms submitted this evening for review. Trustees have never gotten copies in the past and would like to see more. Going forward clerk will present copies of all reimbursement forms and receipts in meeting packets prepared for board members. Treasurer Barrons made motion to approve resolution as drafted, supported by Trustee Steele, all in favor. Roll call vote: Lotter-Y, Steele-Y, Barrons-Y, Wiseman-Y, Klimek-Y, resolution adopted.
4. **New Business-**
5. Discussion on non payment of fire runs, clerk spoke with other local clerks, some use attorney to send letters vs using a collection agency. Clerk billed invoice to resident/non resident but received letter of dispute from insured’s insurance stating we can’t bill their insured. No decision made at this time, clerk can keep sending statements.
6. Clerk drafted Opt out form for township trash contract; Trustee brought up potential issues going forward on effective date of removal from tax bill. Agreement on removing line on responsibility of container return but after a longer discussion topic was tabled due to late hour.
7. **Public Comment-** Resident had strong comments about CRF being a commercial operation and what is the board going to do about it. Trucks are delivering the products that get sold there. Asked the board to contact an attorney and submit our ordinances and get a professional opinion from an attorney specializing in this sort of issue. Statements on CRF selling tickets for square dances, holding school events, hosting seminars, selling livestock on social media. Claimed there are public comments made by CRF on social media implying legal trouble against Dayton Township if we stand in their way. Supervisor Klimek stated time was up and moving on to next public comment. Topic of commercial permit for senior home and property ownership discussed. Issue of Gilford Rd vs Gifford Rd and county not changing signs addressed; Supervisor said county has certified state maps and signs will not be changed as discussed when looked into earlier this year. Comments made about permits that do get issued by zoning admin not making to county for inspection and approval. Secretary Shaver brought up water issue by RR tracks not being handled by RR company. Complaint about holding public comments at end of meeting, not everyone wants to sit thru entire meeting. Blight officer noted culvert was placed on Mayville Rd for replacement.
8. **Adjourn-** Motion to adjourn made by Trustee Steele, supported by Clerk Wiseman, all were in favor, meeting adjourned 9:27pm.